



How to Register I'mOnIt!

You need to register I'mOnIt! in order to enable all features.

Registration of I'mOnIt! is a simple two-step process

Step 1 – Submit a Registration Request from the PC that is to be registered.

Step 2 - Input & validate the Registration Code that is provided by I'mOnIt! support.

Step 1: Submit a Registration Request

A unique System ID is generated for each PC by I'mOnIt! The software must be installed and registered on each PC running I'mOnIt!

To start the registration process:

From the top menu bar of I'mOnIt!

- Click File
- Click Registration
- On the Registration form:
 - Set the "Licenses Purchased" to the number of licenses you purchased.
 - Enter your company contact information as requested on the screen.
 - Click the "Send Registration Request" button on the right side.
 - (I'mOnIt! will send an email request for a Registration Code.)
- Click the "Exit" button to close the registration form.

I'mOnIt! Support will generate a compatible Registration Code and email it to you.

After receiving the e-mail from I'mOnIt! Support with your registration code, proceed to step 2.

Step 2: Input and Validate Registration code

From the top menu bar of I'mOnIt!

- Click File
- Click Registration
- On the Registration form:
- Verify that the "Start Date", "Licenses Purchased", on the screen match the information sent when the registration request was submitted.
- Input the Registration Code and click the "Validate & Update" button to complete the process.
- If the registration code is accepted a message will appear confirming acceptance of the code.
- Click the "Exit" button to close the registration form.
- Exit I'mOnIt! (Click File, then Click Exit)
- Re-start I'mOnIt!

If you purchased a multi-license pack, all workstations will need to be registered, but they do not have to be registered at the same time.

NOTE: if you don't receive an email response to the Request for Registration Code within two business days of submitting it call 1-800-458-7374 to request a registration code over the phone.

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